

JTHS STUDENT DRIVERS:



CHECK YOUR SCHOOL GMAIL
FOR AN INVITATION TO JOIN THE
JTHS STUDENT DRIVING



Google Classroom

IMPORTANT INFORMATION ABOUT
MANDATORY VIRTUAL SAFE DRIVING PRESENTATIONS,
PARKING LOT CLOSURES, AND OTHER
ESSENTIAL MATERIAL WILL BE POSTED THERE.

Can't locate the email? Contact Ms. Linke (rflinke@jacksonsd.org) to obtain the classroom code.

JTHS Student Parking Criteria

The following information applies to any **12th-grade student** wishing to drive to school:

- The student *must not* have any fines obligated to the high school. These must be cleared before getting a parking decal.
- The student must have a valid Driver's license.
- The student must be driving a vehicle that is registered and insured.
- *The student and parents/guardians must have watched the Virtual Safe Driving Presentation offered online and signed the document through the parent portal.*

JTHS Student Parking Applications are available online using the link contained on the Jackson Liberty HS website:

(<https://www.jacksonsd.org/Domain/2073>), on the Student Parking Google Classroom, or during school in C113. Please read the entire packet and follow the submission instructions for this school year indicated on the webpage. Failure to do so properly will result in a delay in the processing of the application. **Do not forget to include copies of the applicant's Driver's License, Registration of the car the applicant will be driving to JTHS, and insurance card of the car as well. Please be sure to check that the registration and Insurance are not expired before the first day of classes. The student will not be able to get the parking decal until current documents are provided.** Any issues with the documents you've provided will be communicated to the student through their District Gmail account. Students are encouraged to check their accounts periodically.

JTHS students can find out information on Student Parking before the school year begins by visiting the JTHS Student Parking page (see the link above) or by following the Student Parking Google Classroom. If you did not receive an email invitation to join the Google page, please contact Ms. Linke via email at rflinke@jacksonsd.org.

The District will be collecting a \$10.00 parking decal fee per semester for each student desiring to drive to school. At JTHS, the preferred payment method is cash. Students can pay with money order if necessary. If the student is an Early Exit Senior (course fulfillment in January/February) the fee will be \$10.00. If the student intends to park the entire school year, the fee will be \$20.00. Please note that there will be no proration; payment is either \$20 to park the entire school year or \$10 to park a single semester in the school year. Payment in full is due when you pick up your parking pass.

The application process will be the same as the prior year. Please read this section carefully. *Please note:* if the student is not yet ready to drive to JTHS, the process to apply any time this school year is the same, however, once school starts, JTHS students can bring their application and payment to Mr. Waldron/Ms. Linke's office (C113) as indicated under "Once School is in Session".

1. All students and their parents/guardians must view the Safe Driving Presentation on Jackson Township High School Student Parking page (<https://www.jacksonsd.org/Domain/2073>)
2. Digitally sign the form that you have viewed the video through Jackson School District's Parent Portal.
3. Print out the Student Parking application either on JTHS Student Parking website or the Student Parking Google Classroom.
4. Fill out the application, paying attention to all of the notations on the document.
5. Please be sure to copy any documents requested. Check expiration dates. The documents must not have expired before September 5, 2025
6. When the application is received, the documents will be checked for completeness. Any problems with the application will be communicated through the student's district Gmail account.
7. **Payment:** Students will pay when they pick up their parking decal. Cash is preferred. If paying by money order, please make it payable to Jackson Township High School.

8. Student parking decals will be handed out to students during the following dates* (*DATES PENDING: NOTIFICATION OF FINALIZED DATES VIA STUDENT PARKING 2026-2026 CLASSROOM), between the hours of 8:30 am and 12:00 pm:

Mon. Aug. 18th & Tues. Aug. 19th, 2025

Wed. Aug. 27th & Thurs. Aug. 28th, 2025

Please use **Door 14 on the bus ramp to come into the building.**

If the student is unable to come on these dates, the student will have to wait until school begins. Do not park on campus until you have your parking pass.

Once School is in Session

- All applications and payments should be brought to C113, Mr. Waldron/Ms. Linke's office.
- *Do not* drive to school until you have your parking decal.
- The administration reserves the right to distribute parking decals during specific times while school is in session to not disrupt a student's education. Students can apply for parking during Common Lunch ONLY!

JTHS Student Parking Application 2025-2026
DRIVING PRIVILEGE REGULATIONS

Driving your car to school is a privilege. To ensure that this privilege is not revoked, please read and adhere to the following rules and regulations. Be further advised that the Administration reserves the right to *revoke this privilege for any reason deemed appropriate. Parking fees will not be refunded.*

Students who are chronically disciplined may have their privileges revoked or suspended per the discretion of an Administrator.

1. All student vehicles must be registered and place the appropriate parking decal clearly on the window above the inspection sticker inside the vehicle. Only the Parking Supervisor's Office may issue parking decals. **NO STUDENT MAY TRANSFER HIS/HER DECAL TO ANOTHER STUDENT. TO DO SO REVOKES YOUR PARKING PRIVILEGE.**
2. Students are not permitted to park on campus unless they have a decal. If you are in the process of applying for a decal, you are not permitted to park on campus until you have the decal in your possession. Only the building Principal or an Assistant Principal has the authority to permit you to park on campus without a permanent decal.
3. Parking privileges will be offered to students that are licensed. **Unregistered students who park on school grounds will have their Parking Application delayed for 30 calendar days upon application.**
4. Cars are not to be visited or occupied during the day, except when the student leaves the school. To do so results in possible discipline and/or removal of your parking privileges.
5. Cars must be parked in the area designated; failure to do so results in possible discipline and/or removal of your parking privileges. You may park in any spot that ***IS NOT*** painted - those painted spots are reserved for students who paid for them.
6. A student is responsible for his/her vehicle the entire time that the vehicle remains on school property. Students who park on school grounds park at their own risk. Any damages incurred to a student's vehicle are the sole responsibility of the owner and not the School/School District.
7. **School buses have the right of way at all times.** The buses must leave school property before the students will be allowed to leave. Students' vehicles are not permitted on the bus ramp. To do so results in possible discipline and/or removal of your parking privileges.
8. The speed limit on school property is **15 MPH**. Discipline and/or removal of parking privileges may result if students drive carelessly while on school grounds.
9. Parking directives issued by School Security personnel and/or staff are to be followed courteously and promptly.
10. No student is authorized to transport his/her vehicle to or from Vocational School. To do so results in possible discipline and/or removal of your parking privileges.
11. The administration reserves the right to independently assess any situation involving extenuating circumstances.
12. Possession/Use of alcohol and/or drugs will result in possible discipline and/or removal of your parking privileges.
13. You are responsible for your decal. You are not permitted to drive to school while your decal is "lost" or "stolen". If a decal is lost or stolen, a verifiable letter from your parent (signature and a contact phone number must be supplied) must be provided which details the circumstances behind the loss of the parking decal and verified before a replacement decal may be issued. This will be approved by the Parking Supervisor prior to release. Report a missing decal immediately to the Parking Supervisor's office so it can be recovered. Please note that there may be a replacement fee in order to procure a new parking decal.
14. **Students who park on school grounds at any time, do so with the understanding of the following: "By entering this area, the person in charge of the vehicle consents to the search of the entire vehicle and its contents with or without cause by school officials."**
15. **ONLY ONE DECAL WILL BE ISSUED PER STUDENT. IF YOU LOSE IT, YOU MUST PAY A FEE TO OBTAIN A NEW ONE.**
16. **All students will enter through door #39**
17. **Late students arriving after 7:15 am must enter through the main office and sign in with the receptionist.**

THE ADMINISTRATION RESERVES THE RIGHT TO ASSESS ANY SITUATION INVOLVING EXTENUATING CIRCUMSTANCES INDEPENDENTLY.

Student Signature / Date:

Parent Signature /Date:

STUDENTS DRIVING INFRACTIONS

All actions, disciplinary or otherwise, are subject to determination by the School's Administration.

TRANSGRESSION	RESULTS
Unregistered Senior class students caught parking on campus (Parking illegally)	<p>Delay in receipt of parking decal for 30 days per transgression upon application or the first day of school (latest date)</p> <p>1st-time Offenses = revoked parking privileges 10 school days.</p> <p>2nd-time Offenses = Loss of parking privileges to be determined by Administration.</p>
Transfer of Parking Decal from one student to Another/ Use of Lost or Stolen Decal/ Use of bogus Parking Decal	
Parking in a regulated parking area other than the Student Parking Lot (Administration or Faculty Lot)	
Driving off campus with other students in the car	
Driving to Vocational School without permission/returning to school	
Driving to Vocational School without permission/failure to return to school	
Driving to school on suspension, conduct probation or while privileges are revoked	<p>Loss of parking through the end of the current Semester; application to be reviewed by Parking Supervisor at the beginning of next Semester</p>
Reckless Driving; Speeding	
Withdrawal of Credit	<p>8th Late = Loss of parking privileges 10 school days. 10th Late = Loss of parking privileges 30 school days. 12th Late = Loss of parking privileges through the remainder of the semester.</p> <p>To be determined by the Administration</p>
Excessive Tardiness (per Semester) / Late to School	
Serious or Gross Misconduct as outlined in the Student Handbook	
<p>*Moving Violations / Violation of Graduated Driver's Licence (GDL)</p> <p>*Guidelines under the Memorandum of Agreement with the Jackson Police Department in cooperation with the Jackson School District</p>	

Student Name/ Date:

Parent Name/ Date:

Jackson Township High School



Senior Drivers

Morning Arrival Pattern - FRONT of JTHS

This is ONLY for when the students drive in the morning to school. Follow the green arrows in the picture as your guide.

After you make a left from the STOP sign, or if you're coming from solar panels, stay in the right lane.

DO NOT DRIVE IN THE LEFT LANE.

(This is the red rectangular box in the picture)

AFTER you pass the entrance/exit of the Front Parking Lot, then drive into the left lane, and stay in the left lane into the student lot. All students will enter through door #39.

Late students must go to the main office reception to sign in after 7:15am.



Jackson Township High School



Senior Drivers

Decal Placement

Place your parking permit decal on the interior driver side front windshield above the state inspection sticker as shown in the picture below.



Jackson School District 25-2026

Senior Student Parking Application Issued Decal #: _____

All questions MUST be answered completely and accurately. A copy of your **DRIVER'S LICENSE, CAR REGISTRATION, and INSURANCE CARD** must be attached to the application or the application will NOT be processed. Payment is either cash or money order (payable to your school).

Student Driver Name::	Date of Birth:
Address:	
Home Phone:	Parent Work: Parent Cell:
VEHICLE INFORMATION	
Make of Car:	Model of Car:
Year of Car:	Color:
License Plate:	Vehicle Owner's Name:
Insurance Company:	Policy#:
DRIVER AGREEMENT: I certify that all the above information is correct. I have viewed the JSD Safe Driving Virtual Presentation and I have read the INFRACTIONS/DRIVING PRIVILEGE REGULATIONS and AGREE to abide by the regulations.	
Student Signature: Date:	
PARENTAL PERMISSION: I give my child/ward permission to drive a car to school. I have viewed the JSD Safe Driving Virtual Presentation and have read and reviewed the rules for high school parking with my child and understand that my child (driver) shall abide by all rules established by the state of New Jersey and the Jackson School District.	
Parent Signature: Date:	
If at any time your Vehicle Information changes (different vehicle, updated registration, new insurance, etc.), notify the Student Parking Supervisor's office C113 a.s.a.p.	

OFFICE USE ONLY - STUDENTS DO NOT WRITE HERE PLEASE					
Early Release Student?	Yes No FY S1 S2 A B	Early Exit Student?	Yes No	Cleared Fines?	Yes No

Discipline Which Impacts Privileges?
Data Updated Genesis

Yes No
Yes No

90 Credits(Sr.) Yes No

Was the Safe Driving Virtual
Video Viewed?

Yes No